



AMERICAN SOCIETY OF  
SAFETY PROFESSIONALS

# **GUIDE TO COMPILING A WILLIAM E. TARRANTS OUTSTANDING SAFETY EDUCATION AWARD PETITION**

## Background

The Dr. William E. Tarrants Outstanding Safety Educator Award, sponsored by ProcessMap, is presented annually by ASSP to recognize exemplary achievements in occupational safety and health education. The award recognizes excellent educators who show the highest level of achievement in teaching, scholarship, and professional service as part of ASSP.

Named for Dr. William E. Tarrants, a past ASSP president, Fellow, and pioneer in safety education, this award is among the Society's highest honors. Submissions are evaluated by the Society's Technical and Professional Recognition Committee.

## Award and Presentation

The recipient of the Tarrants award will receive a \$1500 honorarium and a plaque. The winner will be contacted in late spring and the award presented at the Society's annual Professional Development Conference.

## Eligibility

To be eligible for the Tarrants award, a nominee must:

- Be actively engaged as a full-time tenure track faculty member (assistant professor or above) in an occupational safety, health, and environmental program, or other closely-related program.
- Be a Professional Member of ASSP in good standing for at least the three years prior to this nomination.
- Show evidence of at least five years' successful teaching experience in a tenure-track position.

A nominee is not eligible if he or she has been elected an ASSP Fellow.

## Nominations

Nominations can be submitted on behalf of a nominee by any of the following parties:

- Professional colleagues
- ASSP colleagues
- Immediate supervisor
- Student

## Petition Submission Checklist

A complete petition includes the following items:

From the nominating party:

- The completed nomination form.

- A letter of endorsement from the nominator.

From the nominee:

- A curriculum vitae of the nominee's professional history.
- All other supporting material, with a cover page and a table of contents not to exceed 10 total pages. In the case of electronic submissions, this material should be organized as a single PDF file.

Only petitions compiled specifically for the year's awards cycle will be considered. Re-submissions are welcome, but petitions must be refreshed with nomination forms and letters of recommendation dated from the most recent calendar year.

## Submission

Petitions submitted by email must be received no later than January 7<sup>th</sup> (11:59PM) to be considered for that year's PDC. Petitions submitted electronically should be sent as a single PDF to [awards@assp.org](mailto:awards@assp.org).

## Judging Criteria

A final decision will be made by the awards committee based upon the highest total average score out of 100 points, if this number is equal to or greater than 70. If no petition for that award year has a total average score equal to or greater than 70, the award will not be awarded.

Based on the quality of the responses in the applicant package, each reviewer assigns a score of 0-4 for each of the selection criteria using the following guidelines:

### *Criterion 1: Teaching Effectiveness*

4 sections, 10 points max/section, 40 points total

1. Teaching performance in OSH-related classes, demonstrated with teaching evaluations, peer evaluations, a letter of endorsement from the Department Chair, etc.
2. Involvement in student internships, coops, and practicum projects, with emphasis on demonstrating involvement in these activities and how these external learning experiences are tied to classroom studies.
3. Teaching awards won, innovative teaching methods devised and/or course development activities.
4. Activity in service teaching, including advising student groups, managing student capstone classes, and assisting in a variety of ASSP-oriented student activities.

### *Criterion 2: Scholarship*

3 sections, 10 points/section, 30 points total

1. Research, publishing, and presentations at state, regional, national, international professional conferences; obtaining of funding.

2. Involvement of students in research and consulting projects.
3. Scholarly service as a reviewer for journals and/or federal grants, active membership in professional committees at distinguished research institutes in OSH.

*Criterion 3: Professional Service and Professional Development Activities*

6 sections, 5 points/section, 30 points total

1. Involvement and level of engagement in ASSP chapter offices, Society committees, practice specialties (specifically, the Academics Practice Specialty) and/or other ASSP-related roles.
2. Promotion of student advancement, including assisting in the obtaining of scholarships, internships and professional employment.
3. Other OSH-related contribution to the organization and/or community where employed.
4. Service on non-ASSP university and/or professional committees (i.e., AIHA, NSC, etc.).
5. Service as an ASSP Student Section Advisor or Co-Advisor. Attends ASSP Student Section meetings.
6. Other pertinent expressions of professional development (e.g. consulting, professional certifications, recruiting, etc.).