



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

The Role of the Petition Sponsor

Thank you for agreeing to act as a petition sponsor for your Fellow nominee. As a petition sponsor, you will be responsible for preparing a reference form, which will be a key component of the Fellow petition. Fellow references illustrate the depth and breadth of the nominee's career and articulate the significance of their contributions to both the occupational safety and health profession and the Society. The role of the petition sponsor is one of both one of great responsibility and great reward.

What is the role of a petition sponsor?

A petition sponsor is one of at least six individuals who submit a reference form on behalf of a nominee. While six sponsors must be members of ASSP in good standing, up to two additional references may be provided by non-ASSP members familiar with the petitioner's work.

Am I qualified to be a petition sponsor?

If you are a member of ASSP and you have detailed knowledge of the nominee's contributions and accomplishments, especially (but not solely) in the mandatory criteria, then you are qualified to be a petition sponsor.

How do I become a petition sponsor?

If you know someone who is being nominated for the Fellow honor, you can ask their petition coordinator if you can be included as one of the petition sponsors. More likely than not, a petition coordinator will seek you out and ask you to be a petition sponsor if he or she thinks that your knowledge of the nominee's professional history will present the candidate favorably.

How do I get started?

The petition coordinator will direct you to the sponsor reference form that you are responsible for completing. The form requires you to provide your contact information, the nominee's contact information, and asks that you briefly describe your relationship with the nominee.

The core component of your responsibility as a petition sponsor is the description of the nominee's professional accomplishments as they relate to the petition criteria. You will describe the scope and length of the activities as it relates to the criteria for which the coordinator requests information.

As you compose your documentation of the nominee's professional accomplishments, rely on facts that you have first-hand knowledge of or have verified through reliable sources.

What happens next?

As you work on your portion of the Fellow petition, you should keep in close contact with the petition coordinator. It is important to communicate with the petition coordinator so that the petition coordinator knows exactly which criterion is being addressed. This information is important because each professional accomplishment will only be counted once in the scoring process.

Submission

After you complete your fellow reference form and submit any necessary documents to the petition coordinator, make sure that the petition coordinator does not need any additional information before submitting the petition. If the petition coordinator informs you that they do not need additional information, your role is complete! Wish your candidate luck!