Chapter Operations Committee
Committee Member Position Description

Purpose: The Chapter Operations Committee facilitates the development of tools and resources to complement the education and training of chapter and section officers in support of ASSP members.

Key Responsibilities
- Serve in an advisory capacity to identify tools and resources required to enable chapter officers to fulfill their volunteer roles
- Evaluate existing resources and provide recommendations for enhancements or additions
- Contribute perspective and experience to the work of the committee
- Participate in conference calls

Support
- Orientation with Chapter Operations Committee chair and staff liaison

Benefits
- Develop transferrable team and consensus-building skills
- Contribute to the growth and development of ASSP and the safety profession
- Earn professional certification maintenance points

Time Commitment
- Term of office: 3 years; July 1 and June 30
- Average hours per month: 2 to 5 hours

Qualifications
- Member of ASSP in good standing
- Experience volunteering with an ASSP chapter
- Able to work effectively in a team setting and communicate with diverse audiences

Contact
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The Chapter Operations Committee is a standing committee of ASSP’s Council on Region Affairs. The council vice president appoints members. Nominations are reviewed each May and appointments are announced each June.