Council on Professional Affairs  
Council Member Position Description

**Purpose:** The Council on Professional Affairs ensures ASSP’s ability to uphold and elevate the value of the safety and health profession and OSH professionals through innovation and thought leadership.

**Key Responsibilities**
- Recommend programs and initiatives that position ASSP as a leader in enhancing and promoting the OSH profession
- Identify opportunities to gain recognition for the OSH profession and develop means to create an environment suitable for potential practitioners to enter the profession
- Provide direction for programs related to professional OSH competency and credentials
- Maintain ASSP’s Code of Professional Conduct
- Oversee the Governmental Affairs, Technical and Professional Recognition, and Educational Standards committees
- Participate in annual in-person meeting and additional conference calls as needed

**Support**
- Orientation with vice president, Council on Professional Affairs, and staff liaison

**Benefits**
- Lend expertise and influence programs that have a lasting impact on the advancement of the profession and ASSP
- Earn professional certification maintenance points

**Time Commitment**
- Term of office: 2 years; maximum of 2 terms; July 1 to June 30
- Average hours per month: 2 to 10 hours, plus travel to annual meeting

**Qualifications**
- Professional member of ASSP in good standing with a CSP or similar professional designation
- 10+ years’ progressive experience in a management role
- Master’s degree or higher preferred

**Contact**  
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The Council on Professional Affairs reports to the ASSP Board of Directors. The council vice president serves as chair and is elected by ASSP members. The vice president also appoints council members for approval by the Board of Directors in June.