



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Council on Professional Development Council Member Position Description

Purpose: The Council on Professional Development anchors ASSP's position as the preferred source for education among safety professionals, providing valuable training, networking, knowledge, skills and continuing education.

Key Responsibilities

- Assess member and the profession's education needs, and establish strategies and methods to meet those needs through various platforms
- Oversee the Professional Development Conference Planning Committee, the Editorial Review Board, the Technical Publications Advisory Committee and ad hoc symposia task forces
- Identify opportunities for initiatives that encourage professional development among members and safety professionals
- Review proposals for new educational content submitted by interested parties

Support

- Orientation with vice president, Council on Professional Development, and staff liaison

Benefits

- Strengthen transferrable skills related to instructional design and delivery, needs assessment and project management
- Contribute to the growth and development of ASSP and the safety profession
- Earn professional certification maintenance points

Time Commitment

- Term of office: 3 years; July 1 to June 30
- Average hours per month: up to 2-7 hours

Qualifications

- Member of ASSP in good standing
- Able to work effectively in a team setting and communicate with diverse audiences
- Well demonstrated instructional design and/or extensive experience with OSH training and development preferred

Contact

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The Council on Professional Development reports to the ASSP Board of Directors. The council's vice president serves as chair and is elected by ASSP members. The vice president also appoints council members for approval by the Board of Directors in June.



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