



Vice President, Practices and Standards Position Description

Purpose: Our Council on Practices and Standards is responsible policies and operating procedures for the Practice Specialties and Common Interest Groups.

Key Responsibilities

- Support and lead practice specialty and common interest group administrators in their role.
- Chair the Council on Practices & Standards (CoPS). Oversee council operations and standing committee within the council, including encouraging active succession planning and appointing committee members.
- Lead the council to ensure that practice specialties and common interest groups are delivering value to ASSP members, including:
 - Develop and maintain programs to enhance membership retention in practice specialties and common interest groups, including member value and benefits.
 - Develop and oversee policies and operating procedures for practice specialties and common interest groups and the means to evaluate the effectiveness of such units.
 - Support practice specialties in serving as a technical resource for Society members, through knowledge sharing, educational programs, and active contributions to ASSP publications and events.
 - Establish and operate programs for technical recognition of members in practice specialties and common interest groups.
- Serve on the Congress of Councils, which is made up of the senior vice president (chair) and all other ASSP council vice presidents.
- Serve as a senior elected ASSP leader, sharing insights and member feedback with ASSP Board of Directors (through the senior vice president) and assist in the cascade of information from the Society and the practice specialties and common interest groups as necessary.
- Serve as a member of the ASSP Advisory Group.

Support

- Online training from Society
- Participation in a leadership development experience in first year of office





AMERICAN SOCIETY OF SAFETY PROFESSIONALS

- Additional training through COPS meetings, Leadership Conference, [community leader resource center](#) and other Society events
- Transition meeting with outgoing vice president, practices and standards
- Additional support available from senior vice president and staff liaison

Benefits

- Develop transferrable leadership, problem-solving, strategic planning and project management skills.
- Grow professional network and advance the safety profession through mentoring, developing future safety leaders, and ensuring the delivery of member value through ASSP practice specialties and common interest groups.
- Attend ASSP Leadership Development Experience and Leadership Conference for training and networking.
- Earn professional certification maintenance points.
- Receive a complimentary registration to the ASSP Annual Professional Development Conference during your term of office.

Time Commitment

- Term of office: 3 years, July 1 – June 30
- Average hours per month: 7 to 10 hours. Including bi-monthly virtual council meetings.

Qualifications

- Professional member of ASSP in good standing
- Must meet the Criteria for Candidates for ASSP office as defined in [SOG 6.8](#).
- Must have employer support
- Recommended to have previously held a position on a Practice specialty or Common Interest Group advisory committee

Contact:

Staff Liaison: Kim McDowell
Title: Director, Membership & Communities
E-mail: kmcdowell@assp.org
Phone: 847.768.3420





AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

The Council on Practices and Standards reports to ASSP's Board of Directors. The vice president, practices and standards, serves as chair and is elected by ASSP members.

