Education & Training Committee
Committee Member Position Description

Purpose: The Education and Training Committee oversees education and training events for ASSP chapter leaders, evaluates education/training needs of chapter leaders and provides such education/training accordingly.

Key Responsibilities
- Support needs assessment of chapter officers to identify training required to enable chapter officers to fulfill their volunteer roles
- Evaluate existing training resources and provide recommendations for enhancements or additions
- Develop in-person and online training modules that meet the needs of chapter officers
- Contribute perspective and experience to the committee’s work
- Participate in monthly conference calls

Support
- Orientation with Education and Training Committee chair and staff liaison

Benefits
- Develop transferrable instructional design and project management skills
- Contribute to the growth and development of ASSP and the safety profession
- Earn professional certification maintenance points

Time Commitment
- Term of office: 2 years; maximum 2 terms; July 1 to June 30
- Average hours per month: 2 to 5 hours

Qualifications
- Professional member, member or international member of ASSP in good standing
- Experience volunteering with an ASSP chapter
- Able to work effectively in a team setting and communicate with diverse audiences
- Instructional design experience helpful

Contact
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The Education and Training Committee is a standing committee of the Council on Region Affairs. The council vice president appoints members. Nominations are reviewed each May and appointments are announced each June.