Membership Development Committee
Committee Member Position Description

**Purpose:** The Membership Development Committee fosters the development of a welcoming environment across ASSP, its chapters and sections by maintaining a membership entry process that considers diversity, students and member resources.

**Key Responsibilities**
- Evaluate membership entry process and provide recommendations for enhancements, additions or changes
- Support chapter membership chairs and identify tools and resources required to enable membership chairs to fulfill their volunteer roles
- Develop additional resources that meet the needs of membership chairs
- Contribute perspective and experience to the committee’s work
- Participate in conference calls as needed

**Support**
- Orientation with Membership Development Committee chair and staff liaison

**Benefits**
- Develop transferrable project management skills
- Contribute to the growth and development of ASSP and the safety profession
- Earn professional certification maintenance points

**Time Commitment**
- Term of office: 2 years; maximum 2 terms; July 1 to June 30
- Average hours per month: 2 to 5 hours

**Qualifications**
- Professional member, member or international member of ASSP in good standing
- Experience volunteering with an ASSP chapter
- Able to work effectively in a team setting and communicate with diverse audiences
- Chapter membership chair experience helpful

**Contact**
Staff Liaison: Susan Clark
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The Membership Development Committee is a standing committee of the Council on Region Affairs. The council vice president appoints members. Nominations are reviewed each May and appointments are announced each June.