



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

**The American Society of Safety Professionals
Guide to the
Regional Safety Professional of the Year Petition
Issue Date: July 2026**



Working together for a safer, stronger future.® | assp.org



PURPOSE AND ELIGIBILITY

The ASSP Regional Safety Professional of the Year (SPY) Award acknowledges the dedication and outstanding contributions of a member to a specific region and achievement in the environmental health and safety (EHS) field. To be eligible, a nominee must:

- Be an active dues-paying member in good standing of the region and the Society.
- Not have received this award within the past five years.
- Have contributed to ASSP and demonstrated outstanding achievement in the environmental health and safety (EHS) field.
- Be nominated by a current ASSP member in good standing (self-nominations are accepted).

Nominees are not eligible if they are currently serving as a member of the Board of Directors or the Regional Awards Committee or have been recognized as an ASSP Fellow.

PETITION EVALUATION CRITERIA

Only the nominee's most recent five years of activities will be considered.

- Demonstrated technical expertise in the broad field of safety and a thorough knowledge of the operational aspects of their safety employment.
- Demonstrated outstanding contributions to the region including committee or task force chair, officer, services to members, seminar presenter, etc.
- Professional contributions to advance the safety profession, such as fostering professional development, public/community services, instructor at educational institutions, involvement in codes and legislation, articles written, work with allied groups, etc.
- Awards and innovations, including citations, honors, plaques, or new procedures or systems developed.
- Leadership in establishing, maintaining and improving technical or region programs in the organization the nominee serves or elsewhere.
- Other personal achievements related to safety and health
- Endorsements by direct supervisor and verification by associates, in the form of letters on appropriate letterhead of an ASSP member in good standing or chapter (where applicable) and the employer.

AWARD AND PRESENTATION

The recipient receives an award (if ordered by the region) for presentation at a local meeting or the Region's Operating Committee meeting, and a complimentary registration from the Society for the annual professional development conference.





NOMINATING PROCEDURES

Petitions must be submitted by a professional member or member in good standing of their region and chapter to the current Regional Award Committee no later than February 1 to be considered that same year. Individual members, chapters and sections may submit a nomination. Self-nominations are accepted.

The nominee's entire submission should include the following items:

- The completed **nomination form** (template provided below) and/or **letter of endorsement** from the nominating member, chapter or section. (Not to exceed three pages)
- A letter of endorsement from the nominee's immediate employment supervisor or long-time client for consultants. (Not to exceed one page)
- A one -page resume for the nominee. (Upon selection as region SPY, the individual will need to submit a recent digital head-and-shoulders photo for public relations/communications purposes.
- A list of the nominee's achievements in chronological order (template provided below).

Submit the petition according to guidelines established by the Region Awards and Honors Committee.

RECOMMENDED PETITION REVIEW PROCESS

- 1. Initial Review:** Awards and honors or executive committee members individually score each nomination package, using the rubric provided below. Reviews should be based only on the information provided in the nomination package.
- 2. Scoring Consolidation:** The awards and honors chair compiles the rubric scores. Compiled scoring may be cumulative or average, but areas of divergent scoring (i.e. received a high score by one reviewer and a low score by another) should be noted.
- 3. Recipient Selection:** The awards and honors or executive committee discusses the nominees, reviewing those with divergent scores to make adjustments as needed. Further discussion focuses on the top scoring nominees until consensus is reached on a recipient. Note: if no nomination packages provide sufficient demonstration of meeting the Chapter Safety Professional of the Year criteria, the committee is not required to award a Chapter SPY for that year.

All Chapter Safety Professional of the Year discussions about nomination packages and nominees are confidential. If requested by candidates, the committee chair may provide a high-level overview of the committee's feedback and, in the case of unsuccessful candidates, areas to focus on in a future petition.





REGIONAL SAFETY PROFESSIONAL OF THE YEAR PETITION GUIDANCE

Candidates are evaluated by the scope, depth, quality and impact of their efforts over the past five years, in the safety profession, ASSP and the community. The petition statement should be carefully prepared so that it is both comprehensive and accurate.

Note: Only activities from the past five years will be considered for evaluation.

ASSP ACTIVITIES

Describe the candidate's involvement with ASSP at the Society, regional or local level. Describe what contributions were made during this time of service. **Note:** As the award criteria focuses on contributions, rather than service in a specific role or set of roles.

Region

Regional activities can include service as a regional vice president, assistant regional vice president, area director or working on a project for the region. Include details on a measurement of the outcome and growth.

Example:

- The candidate expanded the Regional Operating Committee by adding three assistant vice presidents to better aid the region and its chapters. The assistant vice presidents were for awards and honors, public relations and education/professional development. As a result of these additions, there was a 50% increase in the number of petitions for regional SPY, the region received 25% more media placements, and the regional conference saw a 40% increase in attendance.

Society and Member Community

Society activity includes service on a Society committee, as an elected officer or other contributor to the Society. Note the candidate's accomplishments and their effect on ASSP.

Community activities include service as an officer, committee chair, nominated position or other contributor to an ASSP section, chapter, common interest group or practice specialty. Describe the number of years, accomplishments and their effects on the community achieved because of the activity.

Examples:

- Society Technical and Professional Recognition Committee from [insert term years], supporting education efforts that increased award nominations by 10%.
- Developed and coordinated community study groups for the CSP & ASP exams with 90% of the potential candidates achieving passing grades.





DEMONSTRATED TECHNICAL AND OPERATIONAL KNOWLEDGE AND EXPERTISE

Technical Aspect

Detail how the candidate has demonstrated technical expertise in the employment setting. It should be specific, describing actual activity by the candidate rather than a simple job description. Demonstrated technical expertise should indicate a comprehensive definition of job function including the number of locations/clients and employees for which the candidate has safety responsibility. Candidates who are consultants should use representative assignments and projects in place of jobs and job descriptions. Specifics of projects and assignments should include number of people/workers affected by project, description of problem or issue being addressed, techniques used to resolve or deliver the desired result, and a description of the outcome or results of the completed work/project. Candidates should not include, take credit for or describe work and results of subcontractors.

Operational Aspect

Detail the candidate's ability to work within a company structure, provide a safe working environment for all workers and develop effective safety programs. It includes the effects that safety programs have on the operational aspect of the industry. To describe thorough knowledge of operational aspects, indicate the complexity, number of locations/clients and people involved as well as the results of program implementation. Describe whether the program is designed based on worker needs, how successful the program is and whether it is ongoing. Demonstrate an ability to support a diverse worker population and effectively interact with all levels of the organization. Candidates who are consultants should describe their effectiveness in working with clients and various client representatives and at multiple locations/clients. If applicable, describe the complexity of the problem/project; the impact of project results on the client's operations; how the consultant helped the client implement processes, systems and practices and/or make changes.

Examples:

- The candidate has developed a new incident investigation technique and trained supervisors to implement it effectively. Since its introduction, this has resulted in an additional 14% incident reduction.
- The candidate was responsible for developing a nondestructive testing program on burner tubes and fire tubes in heat-treaters and gas plan furnaces. Fires and/or explosions were eliminated for the 18-month period following implementation.

LEADERSHIP IN PROCESS DEVELOPMENT, INFLUENCE AND ACHIEVEMENT

Leadership

Leadership abilities include a history of promotions with increasing levels of responsibility based on individual, team and management-level leadership skills. Identify specific or unique skills in this area.

Process Development

Process development includes the ability to define a program need and describe a strategic plan of action plus methods of implementation and evaluation showing any positive impact or results.

Consultants should describe specific systems/programs developed for client(s), how the need for the program was determined with/for the client, if the results were evaluated, how this was done, and a description of the overall results.



Influence and Achievement

Describe the candidate's ability to motivate others in environmental health and safety programs as well as Society, region and community programs. This motivational skill is shown by significant goal achievement and by promotions, results, areas of responsibilities and accomplishments.

Example:

- As chair of Committee, candidate developed two new programs to meet Region needs. Based on the candidate's presentation, the Regional Operating Committee approved these programs. Candidate helped recruit 12 members to implement these two initiatives with positive results.

PROFESSIONAL CONTRIBUTIONS

Authorship

List publishing activities during the past five years dealing with environmental health and safety including company publications, letters to the editor of a safety publication, major articles, technical documents, research projects and books. Describe the impact on the safety and health profession.

Example:

- [Month, Date] - Professional Safety article on cost accounting for incidents, this article was available to all 36K members of ASSP and addressed a key business skill topic to help them better explain the return on investment for safety.

Public/Community Services

Describe the candidate's involvement in the community and contributions made during the time of service. Public/community service includes serving on community or state public service boards or advisory committees, as well as significant accomplishments for city, county, state, national or industrial efforts with recognition.

Examples:

- Member, Advisory Board, University School of Safety Technology Advises university on course and activities in safety and fire protection. Five new courses developed during this period to expand learning opportunities for future safety professionals.
- Member of National Advisory Committee for OSHA, NIOSH advisory committee, ANSI standards committee, NFPA committee. Describe the candidate's involvement and contribution to these groups. Again, be specific as membership alone is not sufficient.

Academia

List degrees such as high school diploma, associate, baccalaureate, master's or Ph.D. degrees held at the time of nomination, as well as any professional designations. Academic work at local colleges/universities includes positions such as adjunct faculty, instructor and curriculum advisor and accreditation activities. Be specific regarding activities and contributions as involvement per se is not enough. D. Codes, Standards and Legislation Membership on standards, codes or legislative committees at the local, state and Society level qualifies for this area. Describe any significant impact by the candidate on the safety profession on standards, legislation or codes.



Example:

- M.S. in Safety Engineering from Safety Technical University [year]
- Instructor for Introduction to Environmental Safety and Health course. Instructor on record for 2 sections of 35 students each with an overall student satisfaction rating of 93%

AWARDS AND INNOVATIONS

Awards

Describe awards and honors received by the candidate, explain the nature and purpose of the recognition and the reason received..

Example:

- ASSP Outstanding Volunteer Service Award or regional or chapter Safety Professional of the Year Award
- My Town Chamber of Commerce Distinguished Service Award[year] recognizing significant contributions to local businesses

Innovations, Inventions and Improvements

Describe any innovations, inventions or improvements designed and/or patented by the candidate, including its nature and the benefits derived. This area covers new safety and health technology applied and recognition or accomplishments through unique, first-time, state-of-the art technology or procedures having significant impact on the profession.

Examples:

- Candidate was awarded patent number 12345 in January [year] for invention of an automatic fault tree analyzer. This device reduces the time required to perform a study by one order of magnitude.
- Candidate has been cited for developing one of the most complete hydrogen sulfide programs for production/operations within the petroleum industry.
-

OTHER ACCOMPLISHMENTS

Highlight participation in any safety activities not indicated in any other category. These activities should also explain leadership and impact of activity described.

ENDORSEMENTS

Provide endorsements from the candidate's immediate employment supervisor (or long-time client for consultants) and from a member, chapter or section in the candidate's region if possible. Letters should be specific, safety-related and describe the relationship between the two individuals.





REGIONAL SAFETY PROFESSIONAL OF THE YEAR PETITION REVIEW RUBRIC

The petition demonstrates the nominee has technical expertise in the broad field of safety and a thorough knowledge of the operational aspects of their safety employment.	☐ Agree (20) ☐ Somewhat Agree (15) ☐ Somewhat Disagree (5) ☐ Disagree (0)
The petition demonstrates the nominee has made outstanding contributions to the region, including committee or task force chair, officer, services to members, seminar presenter, etc.	☐ Agree (25) ☐ Somewhat Agree (15) ☐ Somewhat Disagree (10) ☐ Disagree (0)
The petition demonstrates the nominee's professional contributions to advance the safety profession, such as fostering professional development, public/community services, etc.	☐ Agree (20) ☐ Somewhat Agree (15) ☐ Somewhat Disagree (5) ☐ Disagree (0)
The petition demonstrates the nominee's awards and innovations, including citations, honors, plaques, or new procedures or systems developed.	☐ Agree (10) ☐ Somewhat Agree (7) ☐ Somewhat Disagree (3) ☐ Disagree (0)
The petition demonstrates the nominee's leadership in establishing, maintaining and improving technical or region programs in the organization the nominee serves or elsewhere.	☐ Agree (20) ☐ Somewhat Agree (15) ☐ Somewhat Disagree (5) ☐ Disagree (0)
The petition demonstrates the nominee's other personal achievements related to safety and health.	☐ Agree (2.5) ☐ Somewhat Agree (1) ☐ Somewhat Disagree (.5) ☐ Disagree (0)
The letters of endorsement provided verification and support of the nominee's petition.	☐ Agree (2.5) ☐ Somewhat Agree (1) ☐ Somewhat Disagree (.5) ☐ Disagree (0)
TOTAL POINTS	/ 100

REVIEWER'S COMMENTS:





REGION SAFETY PROFESSIONAL OF THE YEAR NOMINATION FORM

This form is to be filled out by the individual, Chapter, or Section submitting the name of a nominee for this award.

Nominee:

Name: Click here to enter text.

Address: Click here to enter text.

Phone: Click here to enter text.

Email: Click here to enter text.

Title: Click here to enter text.

Company/Organization: Click here to enter text.

I have reviewed the petition and believe all statements to be accurate and a faithful reflection of my activities in the Society, for my employer, and for my community.

Nominee's Signature: Click here to enter text.

Sponsor:

Name: Click here to enter text.

Sponsoring ASSP Community (if applicable): Click here to enter text.

Phone: Click here to enter text.

Email: Click here to enter text.

Title: Click here to enter text.

Company/Organization: Click here to enter text.

As the sponsoring individual or representative of a sponsoring ASSP Community (Chapter, Section) I have reviewed the petition and believe all statements to be accurate and a faithful reflection of the nominee's safety activities in the Society, for an employer, and for the community.

Signature of sponsoring individual/Community representative: Click here to enter text.





REGION SAFETY PROFESSIONAL OF THE YEAR NOMINEE ACHIEVEMENT FORM

PETITION CATEGORIES

Note: Additional cells may be created within any category if more space is needed.

	Date	ASSP Activities All activities must be within the past 5 years
		A- Region
<u>Activity</u>		
<u>Results</u>		
<u>Activity</u>		
<u>Results</u>		
		C – Other ASSP Activities
<u>Activity</u>		
<u>Results</u>		

	Date	Demonstrated Technical & Operational Knowledge and Expertise All activities must be within the past 5 years
<u>Activity</u>		





<u>Results</u>		
<u>Activity</u>		
<u>Results</u>		

	Date	Leadership in Process Development, Influence and Achievement All activities must be within the past 5 years
		A - Region
<u>Activity</u>		
<u>Results</u>		
<u>Activity</u>		
<u>Results</u>		
		B – Workplace
<u>Activity</u>		
<u>Results</u>		
<u>Activity</u>		
<u>Results</u>		





	Date	Professional Contributions All activities must be within the past 5 years
<u>Books</u>		
<u>Articles</u>		
<u>Activity</u>		
<u>Results</u>		
<u>Activity</u>		
<u>Results</u>		

	Date	Awards and Innovations All activities must be within the past 5 years
		A- Awards & Honors
<u>Awards and Honors</u>		
		B – Innovations, Inventions, Improvements
<u>Activity</u>		
<u>Results</u>		





Activity	Date	Other Accomplishments All activities must be within the past 5 years

