



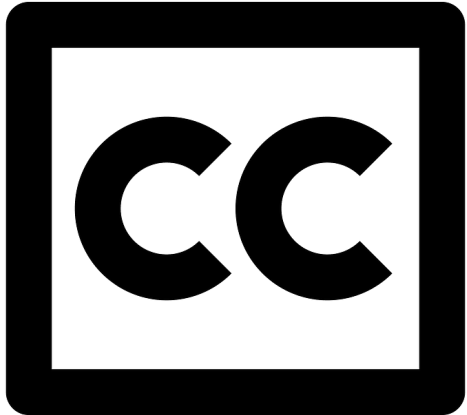
AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Completing a Petition for the ASSP Honor of Fellow.

Darryl Hill, Ph.D., MBA, CSP, FASSP
Member - Technical and Professional Recognition Committee
Moderator: Sarah Amdor

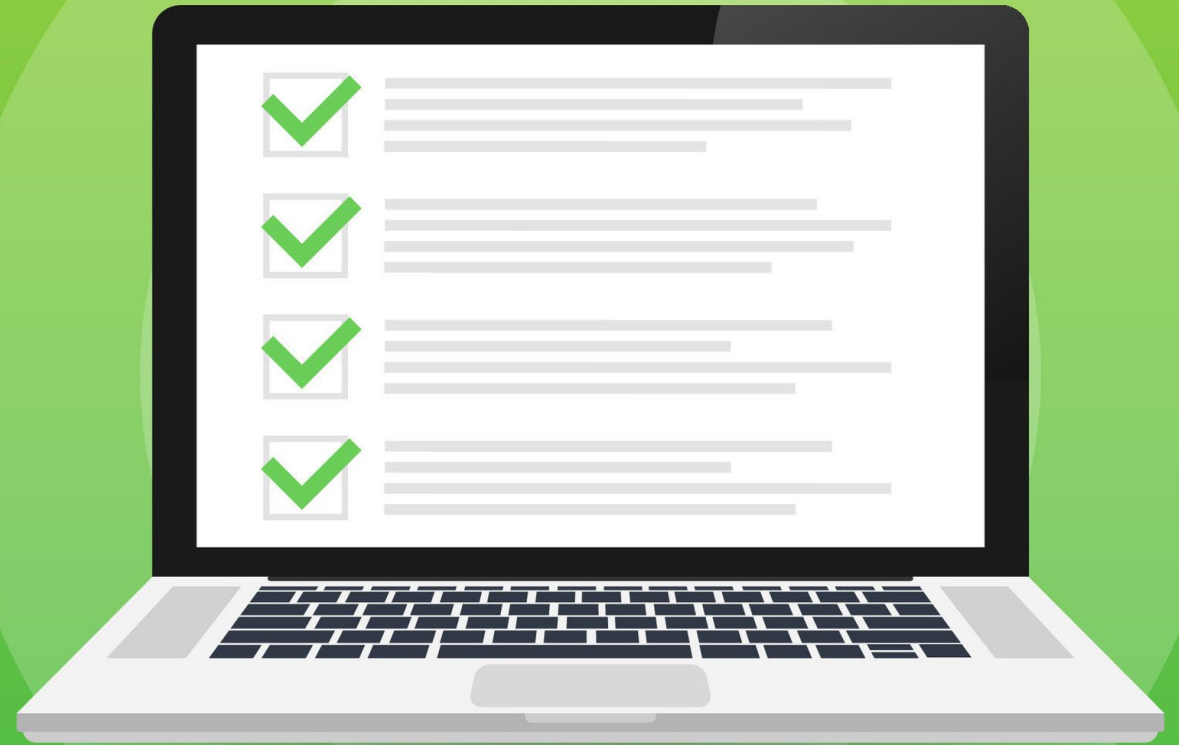


Today's webinar will be recorded.



**Today's program is presented
with closed captioning.**

**We welcome
your feedback
after the
webinar.**





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Sarah Amdor
Manager, Leader Development

What is the Honor of Fellow?

The Honor of Fellow is ASSP's most prestigious honor, recognizing significant commitment, achievement and leadership in the environmental health and safety (EHS) profession.

Role of Nominee:

- The nominee must be an ASSP member in good standing, having made significant contributions to ASSP and the OSH profession over a minimum of 15 years, and spent a significant amount of time working in the Occupational Safety and Health field.
- Nominee should work closely with their nominator/petition coordinator to gather and validate information and complete the full nomination packet.
- Nominees should identify appropriate sponsors who can speak directly to the petition criteria.

Role of Petition Sponsor:

- Must have knowledge of the Nominee and their work and be able to submit a reference in support of the Nominee as outlined in the Fellow Petition process and form.
- Six Petition Sponsors must be ASSP members in good standing, while an additional two Sponsors may be non-ASSP members.
- Petition Sponsors should **only** provide support for the criteria where they have knowledge about the petition candidate.

Role of Petition Coordinator:

The Petition Coordinator is responsible for compiling:

- the Nominee's biographical information,
- the information needed to meet the various petition requirements, and
- the quantification documentation to support the Nominee's accomplishments.

Petition Compilation Timeline

How long does the petition compilation take?

Average is under 6 months



Schedule Coordination

Establish a schedule and coordinate petition team to complete in 4-6 months



Final Deadline

Completed petition must be submitted to ASSP staff by November 1st



Petition Coordinator Key Responsibilities

You must be an ASSP member familiar with the Nominee's professional history, service to ASSP, and other OSH-related volunteer experiences.

Meet with Nominee

- 50% of nominees met monthly
- 30% of nominees met weekly

Manage Documents

- Share via Google Drive, Dropbox, or OneDrive

Divide Responsibilities

- Identify materials/organizations
- Review for accuracy/completeness
- Communicate with sponsors



Tips:

Schedule
meetings & set
reminders

Reach out to
ASSP Awards
Staff for support

Set schedule
for compilation

Set early
deadline to
leave time for
review



Petition Sponsor:

Petition Sponsors must have detailed knowledge of the Nominee's contributions, accomplishments, and their professional history because they are providing a professional reference for the nominee.

Serve as a Reference

- May be asked to submit sources to support petition

Accept with Consideration

- It's ok to decline

Limited Time Commitment

- Similar to a reference letter



Considerations and Tips

Think critically about your career and the qualifications

Document your successes to record and evaluate your career

Leverage additional sources of documentation

Establish a schedule and communication plan

Avoid repeated use of the same achievements

Achievements should demonstrate impact

Follow the guide and workbook

Leave enough time for review and editing

Members of the TPRC may not assist with petitions

Include evidence and references

Follow all instructions

Ask questions!





Resources:

- [Guide to Completing a Fellow Petition](#)
- [Fellow Petition Nomination Form](#)
- [Fellow Sponsor Reference Form](#)
- [Role of the Petition Sponsor](#)
- [Role of Nominee](#)
- [Petition Coordinator Workbook](#)
- [ASSP Fellow Petition Organizer](#)
- [Career Accomplishments Tracking Document](#)

All items and more information is located on the [Honor of Fellow page](#) on the website



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Questions?



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Thank you for joining us.