(DATE)

Nominations & Elections Committee Chair

Governance Manager

520 N. Northwest Hwy.

Park Ridge, IL 60068

This letter is to affirm that I am self-employed as the (INFO). I have submitted my letter of acceptance of nomination for the position of ASSP (POSITION) and have reviewed the Position Description for (POSITION).

I fully understand responsibilities, and the time and travel commitments required of this position. This letter will confirm that I am willing to commit to these responsibilities and accountability requirements through my company and its resources.

Sincerely,

(SIGNATURE)