



# AMERICAN SOCIETY OF SAFETY PROFESSIONALS

## Vice President, Professional Affairs Position Description

**Purpose:** The Vice President, Professional Affairs, through the Council on Professional Affairs (CoPA), ensures ASSP's ability to uphold and elevate the value of the safety and health profession and OSH professionals through innovation and thought leadership.

### Key Responsibilities:

- Recruit and select Council members appropriate to existing and anticipated Society strategic initiatives
- Facilitate programming development by seeking input and ideas from Council members through ideation sessions, surveys, etc.
- Initiate development of action plans
- Enlist Council members to champion projects where appropriate.

### Support:

- Orientation with Senior Vice President and staff liaison.

### Benefits:

- The opportunity to lead the development of new programming
- Recognition as a thought leader in the OSH profession and the Society
- Opportunity to contribute to the growth and development of ASSP and the OSH profession
- Earn professional certification maintenance points

### Time Commitment:

- Term of office: 3 years, July 1 – June 30
- Average hours per month: 10-20, plus travel to annual meeting

### Qualifications:

- Professional Member of ASSP in good standing, with a CSP or similar professional designation
- 10+ years' progressive experience in a management role
- Master's degree or higher preferred



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**Contact:**

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The Council on Professional Affairs reports to the ASSE Board of Directors. The Vice President, Professional Affairs serves as Chair and is elected by ASSP members.

Nominations open in July and are due in September. [Society elections](#) take place annually, in March.