

ASSP/ISO TR-45001-2021

Occupational Health and Safety Management Systems-
A Practical Guide for Small Organizations

A Technical Report prepared by ASSP and registered with ANSI



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

PREVIEW ONLY

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ASSP/ISO Technical Report

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A Practical Guide for Small Organizations**

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Foreword

Authored by experts from a working group under the ISO technical committee ISO/TC 283 “Occupational health and safety management,” this ANSI registered Technical Report pays special attention to the needs of small businesses and provides explanation, as well as practical examples, to main clauses of the ISO 45001:2018 standard.

This technical report is nationally adopted and registered with ANSI and is an identical adoption of the ISO handbook 45001:2018, titled “Occupational health and safety management systems – a practical guide for small organizations.”

We hope this technical report will support your organization’s effort in creating a safe workspace and help you reap the benefits offered by ISO 45001.

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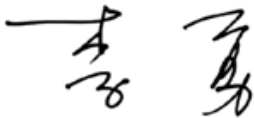
1. Foreword

The power of small businesses cannot be underestimated. In around 100 countries worldwide, more than two thirds of total employment comes from small economic units. These businesses play a pivotal role in the global economy and the livelihood of countless numbers of people. The negative effects of workplace injuries, illness or fatalities is a challenge for all kinds of businesses but can prove overwhelming for smaller organizations. Today, more than ever, ensuring a safe and healthy work environment is an important element of doing business worldwide.

ISO 45001:2018 is the world's first international standard on occupational health and safety (OH&S) management, containing agreed good practices from across the world. The primary focus of implementing an OH&S management system is to prevent any kind of work-related injuries, illness or loss of life. Beyond protecting workers, this can lead to better workforce morale, improved products or services and a stable revenue flow. The requirements of the standard assist small organizations as much as they do global conglomerates, governments and society as a whole.

To support smaller entities, both public and private, the International Organization for Standardization (ISO) and United Nations Industrial Development Organization (UNIDO) have joined forces to publish this handbook on ISO 45001.

Authored by experts from a working group under the ISO technical committee ISO/TC 283 “Occupational health and safety management”, the handbook pays special attention to the needs of small businesses and provides explanation, as well as practical examples, to main clauses of the standard. We hope this handbook will support your organization’s effort in creating a safe workspace and help you reap the benefits offered by ISO 45001.

**LI Yong**

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**Sergio Mujica**

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2. About this handbook

This handbook is aimed at small organizations. It provides an overview of the ISO 45001:2018 requirements and sets out approaches for small organizations to implement them, to help you establish an occupational health and safety (OH&S) management system.

While the primary purpose of implementing an OH&S management system is to prevent fatalities, injuries and ill health, there are many other benefits.

These include a potential for:

- ▶ improved OH&S performance in your organization, protecting those who work for you and others who could be harmed by your activities;
- ▶ better management of OH&S risks;
- ▶ better identification of opportunities to improve OH&S management;
- ▶ a better approach to incident investigation;
- ▶ a more cooperative culture for greater worker engagement and empowerment;
- ▶ pursuing positive OH&S initiatives that are compatible with your business priorities;
- ▶ improvements in product, process and service quality;
- ▶ better workplace morale;
- ▶ improved employee recruiting and retention; and
- ▶ a more favourable image and reputation (among customers, suppliers and the community).